

## **Minutes of the Finance Committee**

**Wednesday, January 19, 2005**

Chair Haukohl called the meeting to order at 8:45 a.m.

**Present:** Supervisors Pat Haukohl (Chair), Joe Marchese, Bonnie Morris, and Genia Bruce. Don Broesch and Jim Behrend arrived at 8:55 a.m. **Absent:** Ken Herro

**Also Present:** Legislative Policy Advisor Mark Mader, Principal Financial Projects Analyst Bob Ries, Correctional Facility Manager Meg Schnabl, Inspector Bob Johannik, Architectural Services Manager Dennis Cerreta, Public Works Director Rich Bolte, Accounting Services Manager Larry Dahl, Risk Management Administrator Laura Stauffer, Records & Central Services Coordinator Rick Kunstmann, Radio Services Manager Chris Petterson, Emergency Preparedness Director Richard Tuma, Senior Financial Analyst Linda Hein, Collections & Business Services Manager Sean Sander, Information Systems Manager Mike Biagioli, Corporation Counsel Tom Farley, Atty. Mark Garsombke and Intern Phil Koutnik of Whyte Hirschboeck Dudek, S.C.

### **Contract Procurement Process for Financial Advisory Services**

Ries indicated the contract was awarded to Robert W. Baird & Company, the highest rated proposer, for a total contract cost of \$40,000 over a five-year period (\$8,000 the first year). Five companies submitted RFP's for consideration.

MOTION: Marchese moved, second by Morris to approve the contract procurement process for financial advisory services. Motion carried 4-0.

Broesch and Behrend arrived at 8:55 a.m.

### **Tour of the Jail Addition Under Construction**

The committee toured the new jail addition currently under construction at 8:55 a.m. to 9:50 a.m.

### **Ordinance 159-O-108: Amend Capital Project 200108, Justice Facility, to Permit Completion of Program/Training Rooms**

Bolte, Cerreta, Johannik, and Schnabl were present to discuss this issue. Johannik said during the RFP process for this project, the completion of three training areas was removed in order to meet the project's overall budget requirements. Cost for completing the training rooms is currently estimated at \$255,000. Because adequate funds remain in contingency, Johannik asked that the rooms be put back into the plan and constructed.

Schnabl distributed copies of "Waukesha County Justice Center Expansion Contingency Log." The cost for completing these areas at a later date would be considerably higher due to inflation and the requirement to perform the completion in a secured facility. Copies of a revised fiscal note, clarifying the remaining contingency funds, were distributed. It reads that actual contingency expenditures, including encumbrances, as of January 18, 2005 were \$749,795 leaving a balance of \$839,089 against the current budget of \$1,642,884. It was noted that this total does not include the \$255,000 needed to construct the training rooms.

MOTION: Marchese moved, second by Behrend to approve ordinance 159-O-108. Motion carried 6-0.

### **Approve Minutes of 1-5-05**

MOTION: Behrend moved, second by Broesch to approve the minutes of January 5. Motion carried 5-0. Marchese was absent for the vote.

### **Chair's Executive Committee Report of 1-10-05 and 1-17-05**

Haukohl advised of the following items discussed at the last two Executive Committee meetings.

- 1-10: Heard goals and objectives for WCEDC.
- 1-10: Ordinance 159-O-083, also on this agenda, was tabled. It was later approved on January 17.
- 1-10: A draft resolution entitled "Support the Inclusion of Two Advisory Referenda Questions on the April 2005 Spring Ballot" was discussed and then approved on January 17 as an official resolution.
- 1-17: Ordinance 159-O-107 entitled "Create New Capital Project 200509, North Prairie Groundwater Remediation" was tabled due to funding questions and whether this should become a capital project.
- 1-17: Ordinance 159-O-108, also on this agenda, was approved.
- 1-17: County Board Chair Dwyer asked committee chairs to announce to their respective committees to be careful and not discuss items that haven't been agendaized. He also asked that supervisors be courteous and listen to others who have the floor at County Board meetings.
- 1-17: The Wisconsin Counties Association (WCA) is asking for theme ideas for the 2005 WCA conference.

### **Schedule Next Meeting Dates**

February 2<sup>nd</sup>.

### **Meeting Approvals**

MOTION: Behrend moved, second by Bruce to approve mileage reimbursement for any Finance Committee member wanting to attend Executive Committee meetings in which State public officials are appearing to discuss legislative issues. Motion carried 6-0.

### **Review 2004 Budget Objectives for Department of Administration Proprietary Funds**

Staff gave updates on their respective 2004 departmental objectives, most of which were on schedule as listed in the 2004 adopted budget book. For those not quite on schedule or delayed, no major concerns were raised. The proprietary funds discussed were Risk Management, Records Management, Communications, Radio Services, Collections, and End User Technology.

### **Discuss Interest Income from Proprietary Funds and How It's Utilized**

This item was heldover to the February 2<sup>nd</sup> meeting.

### **Ordinance 159-O-083: Authorize Member Services Agreement with the Wisconsin Local Government Telecommunications Coalition**

Atty. Garsombke said it was first discovered in 2003 that local governments were being overcharged under their state contract for telecommunication services. The Wisconsin Local Government Telecommunications Coalition (WTCO) was formed to assist local governments in

various telecommunications matters to collectively pursue member rights and remedies related to over billing. Garsombke said members of the coalition can also choose to negotiate and purchase future telecommunication services on their own. The ordinance states that participation in WTCO has lead County administration to recommend the County enter into the Member Services Agreement with, and participate in the activities of WTCO and retain Whyte Hirschboeck Dudek S.C. as legal counsel in this matter. Garsombke advised that the chances of winning a case such as this is far greater if pursued as a group / coalition rather than as a single entity. Currently there are 24 members in the coalition and it continues to grow monthly.

Members will be charged for WTCO out-of-pocket expenses, with an annual cap based on the number of members and the claims pursued by the individual members. Waukesha County's share is estimated to be approximately \$2,000 per year, and will be absorbed by the telecommunications internal service fund. Recoveries received by WTCO and allocated to the members will be subject to a contingency fee, including previously incurred costs, not to exceed 50% of future proceeds. Contingency fees are only paid to the extent that the WTCO is able to recover member claims. At this time, an estimate of possible recoveries is not available, but is expected to be in excess of any costs incurred by the County. Biagioli estimated our recovery at six figures. Garsombke reiterated that the County will not pay the fees unless the coalition is successful. Farley said the County can decide later whether or not to get involved in litigation if it gets to that point.

MOTION: Morris moved, second by Behrend to approve ordinance 159-O-083. Motion carried 6-0.

MOTION: Broesch moved, second by Bruce to adjourn at 12:18 p.m. Motion carried 6-0.

Recorded by Mary Pedersen, Legislative Associate.

Respectfully submitted,

Bonnie J. Morris  
Secretary